

The battle of forms, complex approval workflows and audit compliance requirements can lead to a painful experience for obtaining contracts from potential partners, customers and vendors. Your colleagues in procurement and sales are demanding greater efficiency from the legal department to accelerate these business relationships. At the same time, a poorly managed contract processes can lead to litigation or worse: the release of proprietary information. DocuSign Digital Transaction Management (DTM) can help you empower your internal clients and improve the speed of contract execution while still securely protecting confidential information with industry-leading standards of enforceability and multiple levels of authentication.

## Improve Speed of Execution

In today's fast-paced business environment, the legal department is often the bottleneck to faster execution. Switching to DocuSign allows you to empower your internal clients without risk. DocuSign technology automates the approval of business contracts and agreements so the Legal Department no longer stands in the way of business getting done.

## Go Mobile

DocuSign's DTM platform provides native support for iOS, Android, and Windows Mobile so requestors and approvers can review and sign documents anywhere, anytime.

## Streamline Approval Workflows

DocuSign's advanced workflow capabilities enable requestors to customize signor order for a faster, more efficient signature process.

## Improve Compliance

DocuSign ensures your documents are legal and enforceable in a court of law. Powerful information gathering and transaction logging including robust authentication, encryption, tamper seal certificates, and a chain of custody audit trail protects your contracts from repudiation claims and keeps you out of court.

## Legal Use Case Non-disclosure Agreements

NDA's are the first step to protecting intellectual property in any external business relationship, including job applicants, vendors, partners and contractors. A paper-based NDA process, however, can often prevent business relationships from even getting started due to the battle of forms, approval workflows and managing audit compliance requirements.

DocuSign helps you avoid the battle of the forms and get your form in place first. With DocuSign's automated approval workflows, you can make sure the right people have approved the correct version of the NDA. You can even delegate NDAs to other departments, like sales, with approvals built-in, further streamlining the process.

DocuSign also allows you to ensure 100% audit compliance with a virtual chain of custody for everyone who has touched it. Complete audit logs capture date, time and authentication method used for the signature, making it easy to verify signatures and agreements.

## Reduce Costs

Paper transactions cost more than digital ones, including the resource cost of creating, distributing, and tracking documents, as well as printing, scanning and mailing fees. DocuSign allows you to focus your resources on more strategic business needs.

Sending contracts through email generates hundreds of messages back and forth, making it difficult to track the status of agreements that have been sent out. With contracts buried in the inbox with no clear way to see which ones have been signed, you can waste valuable hours trying track the status. With DocuSign you have one central location to look up the status of your agreements and easily send reminders or follow up to your clients. In this way, DocuSign can increase your signing rate and save valuable time.

Subject: Please DocuSign this document: Medical Release Form.pdf

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### AUTHORIZATION TO RELEASE HEALTHCARE INFORMATION

Patient's Name: San Signer Date of Birth: 12/05/1976

Previous Name: Insurance Policy # Social Security #: 555-23-1534

Insurance Policy #: \_\_\_\_\_

I request and authorize \_\_\_\_\_ To release healthcare information of the patient named above:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

This request and authorization applies to:

Healthcare information relating to the following treatment, condition, or dates: \_\_\_\_\_

All healthcare information

Other: \_\_\_\_\_

**Definition:** Sexually Transmitted Disease (STD) as defined by law, RCW 70.24 et seq., includes herpes, herpes

## Legal Use Cases

- Sales Contracts
- Services Contracts
- Procurement Contracts
- Vendor Registration forms
- Non-disclosure agreements
- Business contracts and agreements
- Contract management
- Board minutes
- Document retention
- Policy management and compliance

## Sample Customers



### About DocuSign

DocuSign® is the Global Standard for Digital Transaction Management™. DocuSign accelerates transactions to increase speed to results, reduce costs, and delight customers with the easiest, fastest, most secure global network for sending, signing, tracking, and storing documents in the cloud.

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