

## USE CASE PROFILE: Pharmaceutical Companies

### Challenge: Reducing Manual HR Processes

Today's Human Resources department is faced with distributing, signing, and collecting a mountain of forms and documents. Missed signatures mean risk for the company, but tracking it is still a manual process. It is difficult to make certain your documentation is in compliance with company policies, federal and state regulations, and Corporate Integrity Agreements. From onboarding packets to benefits enrollment to acknowledgements of company policy and certain laws, the level of effort required to maintain these documents is significant, and one missing signature could put you at risk.

### DocuSign Solution

DocuSign helps HR organizations make key processes like hiring, on-boarding, and benefits enrollment paper-free—so you can save time, reduce errors, increase compliance, and importantly, improve employees' and candidates' experience.

Candidates can electronically sign NDAs, employees can easily acknowledge receipt of new care provider policies, and you can perform I-9 verifications and manage contractor agreements electronically and error-free. Our forms library lets your staff easily select the appropriate forms, and robust workflow capabilities give you complete control over signer order. Automated reminders help ensure compliance. DocuSign also provides complete reporting, audit trail, and document retention capabilities.

### DocuSign Key Benefits

DocuSign works with your company's existing forms and accepts all common file formats for documents—PDF's, Word, Excel—and more. And because DocuSign can integrate with your HRIS, CRM, and other business systems, you will eliminate rework and re-keying of data.

DocuSigned documents contain signatures that are legally binding, and we have the highest standards of security in eSignature. And as a cloud-based solution you can get up and running immediately, realizing faster time to benefit.

### DocuSign for HR

"Pharmaceutical companies have to deal with a mind-boggling amount of HR paperwork today," said Brent Schlosstein, CEO of TRUEBenefits. "They can minimize it tremendously by using DocuSign, and at the same time create more process efficiencies and increase information accuracy."

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#### About DocuSign

DocuSign® is the global standard for electronic signature®. DocuSign accelerates transactions to increase speed to results, reduce costs, and delight customers with the easiest, fastest, most secure global network for sending, signing, tracking, and storing documents in the cloud.



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For European inquiries: free phone +44 203 510 6500 | [docuSign.co.uk](http://docuSign.co.uk)

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